

# COMMONWEALTH OF KENTUCKY

Strengthen Kentucky Homes Program - Standard Invoice

DELIVERED TO

 Strengthen Kentucky Homes Program

Contractor Invoice No:

Contractor Invoice Date:

Contractors Name and Address

DOI Grant #

Federal ID #

# Instructions to Contractor

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ITEMNO. | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|  |  |  |  |  |  |
|  | Total Amount |  0.00  |
|  |
|  |

1. Submit invoice directly to the receiving agency immediately upon completing work of all items per agreement. Partial payments are authorized on Purchase Contract if indicated there on. Discount period will be computed from date of delivery or date invoice is received, whichever is later.
2. Use a separate invoice for each purchase order or contract. Partial payments will not be made unless separate shipments and/or payments are authorized in the contract.
3. Be certain to insert the purchase order or contract number and the account number in the spaces provided.
4. Vendor's certification must be signed on all copies.
5. FAILURE TO COMPLY WILL RESULT IN RETURN OF INVOICE FOR CORRECTION.

# Contractor's Certification

I hereby certify that the commodities or services specified above have been furnished to the Commonwealth of Kentucky; that the quality and prices conform to the proposal and purchase order or contract; and that payment, in whole or in part, has not been received.

FIRM

SIGNED BY NAME AND TITLE